

- 1- **Please replace the "Application Form"** online with the one attached
- 2- **Please delete from AIC Student Brochure online;** page 10 as it was repeated
- 3- **Please delete from page 14 number 9** "from a following (High School) course"

In the English Courses at "Course Information page" in "**English Courses Available at AIC**"

Please replace the following lines

- General English (GE) from 'Beginners to Pre-Intermediate' (6 levels)
- [English for Academic Purposes \(EAP\) \(Two levels\)](#)
- [English for Academic Purposes 1 \(EAP 1\)](#) (Intermediate level ~ Upper-intermediate level)
- [English for Academic Purposes 2 \(EAP 2\)](#) (Upper-intermediate level ~ Advanced level)

by :

- General English (GE) from 'Beginners to Upper-Intermediate' (6 levels)
 - [English for Academic Purposes \(EAP\) \(Two levels\)](#)
 - [English for Academic Purposes 1 \(EAP 1\)](#) (Intermediate level ~ Upper-intermediate level)
 - [English for Academic Purposes 2 \(EAP 2\)](#) (Advanced level)
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In the link to Home > Course Information > English Courses > **English for Academic Purposes 1 (EAP 1)** > (PDF File Link)

English for Academic Purposes (EAP) from the [English Courses](#) page **in the [Entry Requirements \(below\)](#)**; please remove the yellow highlighted paragraph of High School

English for Academic Purposes 1 (EAP 1) is open to students who meet one of the following requirements for direct entry.

- an intermediate level of General English or above
- successful completion of our English for High School Preparation at the intermediate level (EHSP 4)

However, if your current English proficiency is not at the intermediate level, we strongly recommend that you join our English for High School Preparation at the beginner level, elementary level, pre-intermediate level or intermediate level. Click on our [English for High School Preparation \(EHSP\)](#) for more information.

From the PDF link **[English for Academic Purposes 1 \(EAP 1\)](#)**. From courses, (**Class Timetable**) please replace the yellow highlighted paragraph with the green one

Class Timetable

Our EAP classes run **from Monday to Friday** except public holidays and our scheduled school vacations. Students enrolling in EAP classes shall attend classes **4 hours a day with a total of 20 hours a week**. If you are on a student visa, you need to enroll in a full-time program as required by the Department of Immigration and Citizenship (DIAC).

Sample Class Timetable*

8:45 am -10:45 am

Morning Tea Break

Our EAP classes run from **Monday to Thursday** except public holidays and our scheduled school vacations. Students enrolling in EAP classes shall attend classes **5 hours a day with a total of 20 hours a week**. If you are on a student visa, you need to **enrol** in a full-time program as required by the Department of Immigration and Citizenship (DIAC).

Sample Class Timetable*

9:00 am -10:30 am

Morning Tea Break

10:45 am – 1:15 pm

Lunch Break

1:45 pm - 2:45 pm

End of the Study Day

Also in the same file replace the existing **Sample Weekly Teaching/Learning Plan with**

Week 1: Module 1 Customs				
	1	2	3	Homework
M O N	<p>Introductions explanation of course objectives</p> <p>Speaking Pair-work: Ss interview each other about reasons for taking course and report to class on findings</p>	<p>Vocabulary Social terms</p> <p>Reading looking quickly at a brochure, predicting, skimming and critical reading</p> <p><i>EAP Now Preliminary pp.2-3</i></p>	<p>Reading (cont.) identifying purposes of texts, answer five questions on genre/source/author/motive/intended audience,</p> <p><i>EAP Now Preliminary p.4</i></p>	<p>Error correction: <i>EAP Now Preliminary p.7 ex.4</i></p>
T U E S	<p>Grammar Clause structure: subjects & verb groups, sentence structure: simple, compound & complex; coordinators & subordinators <i>EAP Now Preliminary pp.5-7</i></p>	<p>Reading & speaking Students read various excerpts from <i>National Geographic</i> and discuss key differences between groups described</p>	<p>Assessment Task LO 11 Can explain the purpose of skimming and scanning for research</p>	<p>Write a paragraph about weddings in your country</p>
W E D	<p>Writing Introduction to genre: writing an information brochure about your country <i>EAP Now Preliminary p.8</i></p>	<p>Listening listening for main ideas and specific information – a lecture on wedding customs <i>EAP Now Preliminary pp.8-10, Tasks A-F</i></p>	<p>Speaking Pair work: discuss wedding customs in your country compared with those described in previous listening task <i>EAP Now Preliminary p.10 Task G</i></p>	<p>Write 10 sentences comparing wedding customs in your country and others</p>

T H U R S	Grammar	Speaking	English for Internet Age/Critical Thinking	Describe impressions of cultural diversity (or lack of it) in Australia Write about experience of interview in lesson 3
	Phrasal verbs <i>EAP Now Preliminary</i> p.11	Pair work: learning styles quiz, <i>EAP Now Preliminary</i> pp.12-13	Read online text and discuss relevance for you and your community	
	Assessment task	Study skills	Ohio State University Fact Sheet on Cultural Diversity	
	LO 13 Can use 5 basic questions to read a text critically and identify its social purpose and meaning	Quiz & discussion: How do I learn most successfully? Waters & Waters, <i>Study Tasks in English</i> , pp.4-5	http://ohioline.osu.edu/bc-fact/0014.html Grammar & speaking	
			Failure & success: students interview each other Morgan & Rinvoluceri, <i>The Q Book</i> , p.110	

Sample Class Timetable*

Please replace the old sample below with the one newly created

Sample Class Timetable*					
	8:45 am -10:45 am		11:00 am – 1:00 pm		1:30 pm - 2:30 pm
<i>Mon</i>	Morning Session 1	Morning Tea Break	Morning Session 2	Lunch Break	Self-Study / Homework
<i>Tue</i>	Morning Session 1		Morning Session 2		Self-Study / Homework
<i>Wed</i>	Morning Session 1		Morning Session 2		Self-Study / Homework
<i>Thu</i>	Morning Session 1		Morning Session 2		Self-Study / Homework
<i>Fri</i>	Morning Session 1		Morning Session 2**		Self-Study / Homework**
					End of the Study Day

	1 st Session	Morning -tea Break	2 nd Session	3 rd Session	Lunch Break	4 th Session
	9:00 am – 10:30 am	10:30– 10:45 am	10:45 am – 12:15pm	12:15 pm – 1:15 pm	1:15 pm – 1:45pm	1:45 pm – 2:45 pm
Monday						
Tuesday						
Wednes- day						
Thursday						

From English for Academic Purposes (EAP) link please remove again the High School part from the Entry Requirements and also the illustration of High School in the Pathways

Dear Mark,

I thank you so much for your efforts you exerted in regards to the changed items, however, you didn't omit the High School Preparation parts from the EAP ! (PDF file).pdf (application/pdf/object) in page 2 second bullet point and the paragraph after it.

In the same page of "English for Academic Purposes (EAP)" in the 2 links (in the body and on the left hand side column) from English for Ac.Purposes of "English Courses" page please add the new timetable in "Class Timetable" and the line 'from Monday to Thursday , 5 hours a day with a total of 20 hours a week'

	1 st Session	Morning tea break	2 nd Session	Lunch break	3 rd Session
	9:00am - 10:30 am	10:30 am- 10:45 am	10:45 am – 1:15 pm	1:15 pm - 1:45 pm	1:45 pm - 2:45 pm
Monday					
Tuesday					
Wednesday					
Thursday					

Under the timetable there is a line in 'Notes' , please change from Friday to Wednesday at 11.00 am

Page 4 Sample

Please correct the highlighted in yellow in "Sample Weekly Teaching/Learning Plan"

Below is a sample weekly teaching/learning plan that aims to elicit active participation from students in class. The face-to-face teaching is delivered in the following 4-day weekly time frame with breaks in between. There is no set daily or weekly formula for distribution of specific types of lessons. However, balanced attention to all content areas is to be maintained in accordance with the design of each module.

It is noted that critical thinking skills, study skills and English for the internet, grammar are all part and parcel of the EAP program which help students to cope with their future academic needs in a college or at a university.

Please also, replace the existing "Sample Weekly Teaching/Learning Plan"

With the following plan:

Week 1: Module 1 Education				
	1	2	3	Homework
M O N	<p>Speaking</p> <p>Explanation of course objectives Pair-work: Ss interview each other about reasons for taking course and report to class on findings</p>	<p>Speaking</p> <p>Group work: discussing experience of education, making academic requests</p> <p>Role-play</p> <p>Requesting an extension</p> <p><i>EAP Now pp.2-3</i></p>	<p>Assessment task</p> <p>LO 16 Can make an academic request for an extension on an assignment</p>	<p>Discourse markers, Task E</p>
T U E S	<p>Critical thinking</p> <p>Language learning styles & strategies <i>EAP Now pp.4-6</i></p>	<p>Listening</p> <p>Identifying the register of a spoken text <i>EAP Now pp.6-8, Task A</i></p>	<p>Grammar</p> <p>Analyzing the differences between spoken and written registers <i>EAP Now pp.9-10, Task B</i></p>	<p>Writing Paragraphs & topic sentences <i>EAP Now p.19, Task C</i></p>
W E D	<p>Writing</p> <p>Planning an essay <i>EAP Now pp.11-14, Tasks A-E</i></p> <p>Assessment Task</p> <p>LO 7: Can plan, draft and write an extended essay assignment using a suitable academic genre: part 1 – plan</p>	<p>Grammar</p> <p>Discourse markers of time sequence <i>EAP Now pp.14-16, Tasks A-D</i></p>	<p>Writing</p> <p>Paragraphs & topic sentences <i>EAP Now pp.16-18, Tasks A-B</i></p>	<p>Assessment task 7: first draft of essay</p>
T H U R S	<p>English for the Internet Age</p> <p>Research the Common European Framework of Reference at http://www.coe.int/T/DG4/Linguistic/CADRE_EN.asp</p> <p>Reading</p> <p>Prediction & Skimming EAP Now pp.21-24, Tasks A-B</p> <p>Assessment Task</p> <p>LO 11: Can read using skimming and predictive scanning to research</p>	<p>Reading</p> <p>Skimming & identifying themes EAP Now pp.19-20, Tasks A-C</p> <p>Listening</p> <p>Main ideas and specific information <i>EAP now pp.26-28</i></p>	<p>Grammar</p> <p>Cohesion & avoiding sentence fragments EAP now pp.25-26</p> <p>English for the Internet Age</p> <p>Skimming & scanning EAP now pp.28-33</p>	<p>Independent study skills <i>EAP Now pp. 33-34</i></p> <p>Assessment task 7: second draft of essay</p>

effectively			
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- **please in the** English for Academic Purposes (EAP) page in “English Courses” please remove the illustration of the “Pathways to Academic Success” that mentioned High school
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- **In the ‘Why Study With Us?’ from ‘About Us’ link please remove the yellow highlighted words below:**

Australian Ideal College (AIC) is a highly professional and progressive education provider committed to providing quality English language courses and **Business** programs. At AIC, we strive to achieve and maintain excellence in education while upholding academic, professional and personal integrity in whatever we do. With our outstanding features listed below, we can help you quickly realise your study goals.

- Accredited Courses and Programs
- Quality Assurance Guarantees
- Small Class Size with a Mix of Multi-Nationalities
- Professional Teachers and Multilingual Staff
- Modern Classroom Facilities and Free Internet Access
- Fun-filled Social Activities and Regular Excursions
- Ideal Campus Location

1. Accredited Courses and Programs

- Our English language courses and **Business** programs are registered and approved by the Australian government authorities.
 - We are provisionally accredited by **VETAB (NSW) and** NEAS Australia
 - Upon successful completion of your courses at AIC, you can easily find different pathways to further your studies at Australian higher educational institutions, including universities and vocational training colleges.
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- **in ‘Terms and Conditions of Enrolment’ link from ‘Enrolment Information’ page, please omit the reference of HSP (the yellow highlighted words below:)**

TRANSFER - A release letter will not be provided for transfer or withdrawal before six months in the principal course, except after consideration of limited circumstances. If students intend to transfer after six months in the principal course, they shall advise AIC of the transfer/withdrawal in writing **from the High School** four weeks before the end of the current term. If notice is not given, students must pay the full tuition fees for the next term.

In number 9 same page in **CANCELLATION AND REFUND POLICY**

- 9 When students are enrolled in package courses (English and High School), NO REFUND will be granted in the event of a cancellation or withdrawal from a following (High School) course after the course commencement date of the first (English) course.
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